



Registration of Private Alarm Systems Town of Lincoln

Date: _____ ☐ \$25.00 Registration ☐ \$10.00 Renewal

Address of Alarmed Property: _____

Phone # of Alarmed Property: _____

Owner's Name: _____

Owner's Home Address: _____

Owner's Home Phone #: _____

Email Address: _____

Alarm Company: _____

Alarm Company Phone #: _____

Protection in: ☐ Business ☐ Residence

Code-Condition – Check Appropriate Type of Notification

<input type="checkbox"/> Fire	<input type="checkbox"/> Medical Emergency
<input type="checkbox"/> Holdup	<input type="checkbox"/> Freeze-up
<input type="checkbox"/> Burglary	<input type="checkbox"/> Other: _____

☐ Digital Communicator to Other Alarm Company

☐ On Premises Alarm Only

Authorized individuals to be notified. Include two (2) persons with access to the premises to allow emergency access.

1. _____	Tel. # _____
2. _____	Tel. # _____
3. _____	Tel. # _____
4. _____	Tel. # _____

*Please see attached Town Ordinance for rules, regulations and fee schedule.

I acknowledge that registration does not constitute a representation that the Town will provide a specific type of response. Such response shall be at the discretion of the appropriate investigative agency. I also acknowledge that I have received a copy of the Town Ordinance regarding alarm systems.

Applicant's Signature: _____

**Please note any changes or corrections must be made in writing to the Lincoln Police Department, ATTN Communications Center.*

Private Alarm Ordinance for The Town of Lincoln, New Hampshire

The Town of Lincoln Ordains:

SECTION 1. DEFINITIONS

A. Private Alarm System: For the purpose of this ordinance. Private Alarm Systems shall include any assembly of equipment and devices arranged to signal the police and /or fire departments of the presence of unauthorized intrusion, robbery, fire, medical, low temperature or other emergency conditions requiring urgent attention and to which the police and/or fire departments are expected to respond.

B. Owner: The person, firm, or corporation listed in the Town of Lincoln tax records as the legal owner of the property protected by a Private Alarm System.

C. Audible Alarm System: An audible alarm system is any alarm system which incorporates an audible signal device that is audible outside the protected premises.

D. Direct Dial Alarm: Those alarm systems which automatically seize a telephone line connected to the police and/or fire department and reproduce a prerecorded voice message indicating the existence of an emergency situation.

E. Off-Premises Answering System: This is a telephone answering service providing, among its services, the services of receiving emergency signals from Private Alarm Systems and thereafter relaying the message by voice or otherwise to the Communications Center of the police and fire departments.

F. False Alarm: The activation of a Private Alarm System through mechanical failure, accidental tripping, mis-operation, malfunction, misuse, or the neglect of the owner or lessee of an alarm system or of his employees or agents. It shall include any situation in which the alarm is signaled when, upon subsequent investigation of the police or fire department, there is no evidence of intrusion or other legitimate need or legitimate cause of activating the system. It shall not, however, include alarms caused by earthquakes, violent winds or external cause beyond the control of the owner or lessee of the Private Alarm System.

SECTION 2. REGISTRATION

The owner of any premises protected by a Private Alarm System for unauthorized intrusion, burglar, panic, fire, medical or any other emergency conditions, within the Town of Lincoln shall register the Private Alarm System as set forth below:

A. All Private Alarm Systems which report the detection of unauthorized intrusion, robbery, low temperature, fire, medical or other emergency conditions by an off-premises answering service shall be registered with the Town of Lincoln Communications Center.

B. All registrations will include the following:

- a.** Identification of the owner, address, and phone number.
- b.** Identification of the site.
- c.** Identification of any unusual fire, life safety, or theft hazard kept on the premises.
- d.** Identification of the alarm company and telephone number.
- e.** The names, addresses, and phone numbers of two persons other than the owners of the premises who are generally available to allow emergency personnel to make access to the premises.
- f.** Classification of the type of site (residential, commercial, apartment)
- g.** Purpose of the system.

- C. Each applicant will pay to the Town of Lincoln, a registration fee of twenty-five dollars (\$25.00)
- D. There shall be an annual renewal fee of ten dollars (\$10.00).
- E. If a residential Private Alarm System user is sixty-five (65) years old or older, and is the primary resident of the dwelling, and if no business is conducted in the residence, the registration fee may be waived.
- F. All town, state, county, federal, and/or government owned or maintained buildings will be exempt from the service charges, fees and registration requirements imposed in this ordinance. These buildings include but are not limited to; the Lincoln Town Hall, Lincoln Public Library, Lincoln/Woodstock Solid Waste Facility, Lincoln Water Treatment Plant, Public Works Facility, Community Center, Kanc Recreation Area, Boise Brook Pump House, and all school buildings. However, these institutes will comply with all other aspects of this ordinance concerning the operation and maintenance of their alarm systems.
- G. The owner of any Private Alarm System who fails to register the alarm system shall pay a fee of fifty dollars (\$50.00) each time the alarm is responded to by any agency of the Town of Lincoln without benefit of notification. This fee will be waived if the alarm is registered within five days of the alarm response.
- H. The use of direct dial systems, which automatically engage available telephone lines and/or the use of outside audible alarms are prohibited in the Town of Lincoln.
- I. Pre-Existing Private Alarm Systems presently operating shall conform to this ordinance.
- J. No Private Alarm System shall be installed or operated that is not so arranged as to automatically reset or deactivate the audible signal device within fifteen (15) minutes after the activation of the alarm system.

SECTION 3. FALSE ALARMS

Owners of Private Alarm Systems maintaining an alarm system located wholly or in part within the Town of Lincoln will be subject to the following provisions:

- A. Such Private Alarm Systems will be maintained in strict conformance to any operating standards that may be, from time to time, promulgated by the Town of Lincoln.
- B. All Private Alarm Systems will be maintained in conformance with industry and/or manufacturer standards and all local, state, and federal permits and requirements must be met.
- C. Any Private Alarm System owner having an alarm system with the intent of eliciting a police and/or fire department response, shall pay to the Town of Lincoln a charge for each and every false alarm to which the police and/or fire department respond in any calendar year, in accordance with the following schedule:

Fee Schedule:

- * The first two in a calendar year will be at no charge.
- * The third and fourth false alarms per calendar year will result in a \$50.00 fine per occurrence.
- * After four false alarms per calendar year, the rate will rise to \$100.00 per occurrence.

An owner may appeal false alarm service charges in writing to the Chief of Police or the Fire Chief within ten (10) calendar days of receipt of notice of penalty.

SECTION 4. ADMINISTRATION

- A.** The Administrative Assistant will be responsible for maintaining records of accounts receivable and accounts payable to insure that the fines imposed are paid in full by the due date specified.
- B.** It will be the responsibility of the Communications Supervisor to research, document and maintain false alarm records and send an Impairment Notice to any resident or business that has accrued the maximum allowable false alarm calls for service. This letter will notify the property owner of false alarm charges.
- C.** A copy of this ordinance will be given by the Town of Lincoln to any new business owners who apply to operate a business within the Town of Lincoln and to subjects seeking to build a new home.

SECTION 5. WAIVER

The Chief of Police or Fire Chief may waive the imposition of any fine outlines within this ordinance for good and sufficient reason.

SECTION 6. RESERVATION OF RIGHT TO DISCONNECT

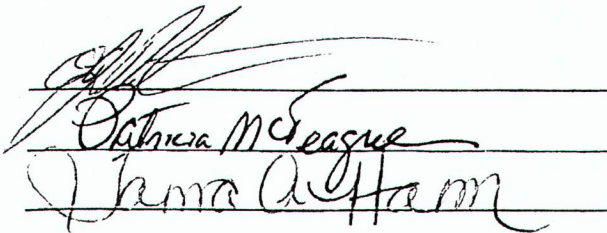
The Chief of Police or Fire Chief or his/her designee reserves the right to notify the owner and order a disconnect of any alarm that is in, or remains in disrepair, if the owner is a habitual false alarm violator or fails to comply consistently with this ordinance or any specific section hereof.

SECTION 7. LIMITATION OF LIABILITY

The Police Department of the Town of Lincoln shall take every reasonable precaution to assure that the alarm notifications received by the Police Department are given appropriate attention and are acted upon with dispatch. Nevertheless, the Police Department, the Town of Lincoln, or any of its officers or agents shall not be liable for any defects in operation of the alarm devices, for any failure or neglect to respond appropriately upon receipt of an alarm notification, for the failure or neglect of any person in connection with the installation and operation of alarm devices or their components, the transmission of alarm signals, or the relaying of such signals and notification.

ORDINANCE REVIEWED AND APPROVED ON THIS 6th DAY OF JANUARY, 2014.

**By the Board of Selectmen of the
Town of Lincoln, New Hampshire**



Two handwritten signatures are present. The first signature is "Patricia McKeague" and the second is "James A. Ham". Both signatures are written in cursive and are positioned over two horizontal lines.